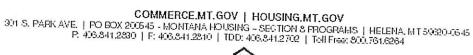


ZERO INCOME CERTIFICATION

Applicants/participants of any U.S. Department of Housing and Urban Development (HUD) housing assistance program through Montana Department of Commerce must provide certification of zero income.

This form must be completed by ev	ery adult* household me	ember who is claiming zero in	come.
Applicant/Participant Name			
Applicant/Participant Address	City, State	Zip Code	
This is to certify that I am presently unemployment, public assistance (T military pay, disability, assets, veter etc.	AINEL allmony, child sun	nort Social Socurity manain	Spatters of the state of the st
I further certify that I acknowledge to income within 30 days from the date Montana Department of Commerce days, while I am claiming zero income	e of the change on a Ten will require that I recert	ant Information Faul	· See a
I certify that the information I have punderstand that false statements or that false statements or information	Information are nunisha	hle by Federal law I further	, and I understand
Signature of Applicant or Participant	 Date		
*(Adult household member is defined as an emancipated minor)	anyone who is 18 years of	age or older, a head, spouse or c	o-head who is





MONTANA DEPARTMENT OF COMMERCE REQUEST FOR HARDSHIP EXEMPTION TO MINIMUM RENT REQUIREMENT

	as head of household hereby declare that my family is unable to pay the num rent required and request an exemption to the minimum rent requirement because of the	
follo	ving hardship or hardships checked.	
[]	My family has lost eligibility for, or is awaiting an eligibility determination for a Federal, State,	
or-loe	al-assistance-program-resulting-in-our-inability-to-pay-the-minimum-rent. My family has received a notice to vacate within the control of th	
becau		
L J	My family income has decreased resulting in our inclusion	
[]	The death of a member of my household has occurred resulting in our inability to pay the um rent.	
[]	Othernation	
()	Other, please explain	
•		
I under	stand that I must provide documentation and it is	
I under	stand that I must provide documentation proving the hardship as determined by the Housing	
that the	stand that I must provide documentation proving the hardship as determined by the Housing ty. I understand that if it is determined by the Housing Authority that a hardship does not exist or hardship is of a temporary pattern. I will be remained by	
that the waived	stand that I must provide documentation proving the hardship as determined by the Housing ity. I understand that if it is determined by the Housing Authority that a hardship does not exist or hardship is of a temporary nature, I will be required to pay back any and all minimum rents	
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The Montana Department of Commerce (MDOC) currently has the minimum rent policy of \$50.00 for all participants. A review of your file indicates that you may be eligible for a minimum rent hardship waiver.

You may apply for a waiver of the minimum rent if one of the following Situations occurs.

- The family has lost eligibility for or is awaiting federal, state or local assistance, including a family that includes a member who is a non-citizen lawfully admitted for permanent residence.
- The family would be evicted because it is unable to pay the minimum rent.
- Family income has decreased because of changed family circumstances, including the loss of employment.
- The family has experienced other circumstances as determined by the PHA.

When you request a hardship waiver, the minimum rent will be suspended beginning the month following your request. Once your request has been granted, MDOC will verify your circumstances to determine if you are eligible for the waiver and if so, whether the hardship will be temporary or long-term.

If you are NOT eligible

If MDOC determines there is no qualifying financial hardship exemption, MDOC will reinstate the minimum rent, including back rent owed from the beginning of the suspension. You must pay the back rent on terms and conditions established by

If the Hardship is TEMPORARY (verified to last less than 90 days)

The minimum rent will be reinstated from the beginning of the suspension period and MDOC will negotiate a repayment agreement with the family if necessary for any rent owed and not paid during this period.

If the Hardship is LONG TERM (90 days or more)

You will be exempt from minimum rent for as long as the hardship continues, however; you will be required to report on your circumstances every sixty (60) days on the Montana Department of Commerce Income and Family Certification form.

If you wish to apply for the minimum rent hardship, please fill out the request form enclosed and mail it back to the Montana

